



Christchurch Hall Surgery

20 Edison Road London N8 8AE

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Dr. Telesilla Guéret Wardle Principal GP

Dr P R Vernon Salaried GP

Dr Renée Hoenderkamp Portfolio GP

Dr Diana Wheeler Locum GP

Dr Ufuk Cem Cengel Locum GP

Adult Privacy Notice – Christchurch Hall Surgery

Privacy Notice for Patients

Last Updated: 05.06.2006

Who We Are

Christchurch Hall Surgery is the Data Controller for the personal information we hold about our patients.

Contact Details

- Practice Name: **Christchurch Hall Surgery**
- Address: **20 Edison Road, London N8 8AE**
- Telephone: **0208 340 2877**
- Email: **christchurchhallsurgery@nhs.net**

Data Protection Officer (DPO)

- Name/Organisation: **Steve Durbin**
- Email: **Dpo.Ncl@nhs.net**

What Information We Collect

We collect and process personal information including:

- Name, address, date of birth, NHS number

- Telephone numbers and email addresses
- Next of kin details
- Medical history and diagnoses
- Medications and allergies
- Test results and referrals
- Appointment information
- Information received from other healthcare providers

We process special category health information because it is necessary to provide healthcare services.

Why We Use Your Information

We use your information to:

- Provide direct healthcare and treatment
- Manage appointments and referrals
- Communicate with you about your care
- Protect patients and the public
- Meet legal and regulatory requirements
- Support NHS planning and service improvement
- Investigate complaints and incidents

Lawful Basis for Processing

We process your information under:

- UK GDPR Article 6(1)(e) – Task carried out in the public interest.
- UK GDPR Article 9(2)(h) – Provision of health or social care.
- UK GDPR Article 9(2)(i) – Public health purposes where applicable.
- Relevant provisions of the NHS Act 2006 and Health and Social Care legislation.

Who We Share Information With

We may share information with:

- GP practices
- NHS hospitals
- Community health services
- Mental health services
- Ambulance services
- Pharmacies
- Integrated Care Boards (ICBs)
- Social care services

- NHS England
- Approved service providers supporting NHS care

Information is shared **only**, when necessary, lawful, and proportionate.

Summary Care Record

Unless you have chosen to opt out, key information from your GP record may be included in your Summary Care Record to support your care in other NHS settings.

Further information is available from NHS England.

National Data Collections

Information from GP records may be used by NHS organisations for healthcare planning, commissioning, public health, and research where there is a legal basis to do so.

Where appropriate, data may be anonymised or pseudonymised.

Safeguarding

We may share information without consent where there is a legal duty or where necessary to protect a child, vulnerable adult, or another person from serious harm.

How Long We Keep Information

We retain records in accordance with NHS Records Management Code of Practice requirements.

Your Rights

You have the right to:

- Request access to your records
- Request correction of inaccurate information
- Request restriction of processing in certain circumstances
- Object to certain processing activities
- Lodge a complaint

Some rights may be limited where information is required for healthcare or legal obligations.

Complaints

If you have concerns about how your information is handled, please contact the Practice Manager or DPO.

You can also complain to the:

Information Commissioner's Office on 0303 123 1113.

Children's Privacy Notice

Your Information and Your GP Surgery

We keep information about you so we can help look after your health.

This includes:

- Your name and contact details
- Information about your health
- Medicines and treatments
- Test results
- Information about appointments

Why Do We Need It?

We use your information to:

- Help doctors and nurses care for you
- Arrange appointments
- Send referrals to hospitals or specialists
- Keep accurate medical records

Who Can See It?

People involved in your care may see your information, including:

- Doctors
- Nurses
- Pharmacists
- Hospital staff
- Other healthcare professionals

They must keep your information safe and confidential.

Will My Parents See My Information?

Parents or carers often help manage healthcare for children.

As you get older and can understand and make decisions about your healthcare, you may have the right to keep some information private. Your healthcare team will explain this to you.

Is My Information Safe?

Yes. We use secure NHS systems and only allow authorised staff to access your information.

Your Rights

You can:

- Ask what information we have about you
- Ask us to correct information that is wrong
- Ask questions about how we use your information

If You Have Questions

Speak to a member of the practice team, your GP, nurse, or a trusted adult.